

Consumer Disclosures

Notice of Availability of Institutional and Financial Aid Information

American Beauty Academy is required to annually disclose the availability of specific information about our institution as well as financial aid information. The following is a collection of this information.

Academic Program Information:

For complete program information, see the course catalog at <http://americanbeautyutah.com/wp-content/uploads/2017/08/Full-size-course-catalog2.pdf>

Agencies and government bodies that approve the institution. All licenses are publicly accessible.

NACCAS (National Accrediting Commission of Career Arts & Sciences)
4401 Ford Avenue, Suite 1300
Alexandria, VAA 22302
1-703-600-7600

DOPL (Division of Occupational & Professional Licensing)
160 East 300 South, 1st Floor Lobby
Salt Lake City, UT 84111
1-801-530-6628

Copyright Infringement Policy:

Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject you to civil and criminal liabilities.

Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws:

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the Copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or statutory damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For “willful” infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys’ fees.

For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to

five years and fines of up to \$250,000 per offense. For more information, please see the website of the U.S. Copyright Office at www.copyright.gov.

Voter Registration:

You can register to vote online at <https://secure.utah.gov/voterreg/index.html> , or in-person at the County Clerk's office. For further information, please contact the Student Support Director.

Misrepresentation

American Beauty Academy does not participate in misrepresentation of any form for any reason.

Access to Records and Right to Privacy (FERPA):

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

1. Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
2. Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
3. Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
 1. School officials with legitimate educational interest;
 2. Other schools to which a student is transferring;
 3. Specified officials for audit or evaluation purposes;
 4. Appropriate parties in connection with financial aid to a student;
 5. Organizations conducting certain studies for or on behalf of the school;
 6. Accrediting organizations;

7. To comply with a judicial order or lawfully issued subpoena;
8. Appropriate officials in cases of health and safety emergencies; and
9. State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school. For additional information, you may call 1-800-USA-LEARN (1-800-872-5327).

There are two categories of educational records under FERPA. **Directory information (or releasable information)** is general information that may be released to anyone without consent of the student, unless the student indicates otherwise. **Personally identifiable information (or non-releasable information)** includes all information not defined as directory information and may not generally be released without consent of the student. The following is considered releasable information/directory information at American Beauty Academy.

4. Name
5. Student ID
6. Address
7. Telephone Listing
8. E-mail Address
9. Photograph
10. Date and Place of Birth
11. Dates of Attendance
12. Honor or Awards received
13. Enrollment status
14. Other Institutions Attended

If you do not wish American Beauty Academy to disclose Directory information without your prior consent you must notify administration in writing at anytime.

All student records will be maintained for three years. For further information, contact the Student Support Director or visit <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

Safeguarding Consumer Information

American Beauty Academy safeguards all consumer information given in compliance with the standards outlined in the latest edition of FSA Handbook.

Student Financial Aid Information:

Financial Aid is available to those who qualify. Other financial plans available through American Beauty Academy as well as local banks and credit unions. Methods of payment school will accept include cash, credit cards, money orders, checks, Title IV funds, loans, or private or public scholarship funds.

Scholarships are offered to high school seniors who are selected through an application process made available to the high schools' counseling offices. Occasionally other scholarships are available during special events, or times of year. These scholarships are available to any prospective student and are clearly outlined in all notices and advertisements.

Transfer Policies:

The following requirements must be met by students who will transfer to American Beauty Academy from another cosmetology school.

1. A certified transcript of hours and requirements previously completed. Transfer students must earn a minimum of 500 hours, and Barber students a minimum of 300 hours, at American Beauty Academy.
2. Completion of standard entrance requirements.
3. An evaluation conducted by the Academy Director to determine if the transfer student is on an equal footing with American Beauty students with similar hours. If so, then all hours, up to the maximum, will be accepted. If not, then only the amount of hours that puts the transfer student at the same level of proficiency will be accepted.

Transfer hours more than 5 years old may not be considered.

Refund Policy and Return of Title IV Funds:

1. This refund policy applies to all terminations for any reason, by either party, including student decision, course or program cancellation, or school closure.
2. An applicant not accepted by American Beauty Academy will be entitled to a refund of all monies paid.
3. If a student (or in the case of a student under legal age, his/her parent or guardian) cancels his/her enrollment and demands his/her money back in writing within 3 business days of the date of signing the Enrollment Contract, all monies collected by the academy will be refunded, less the \$50 non-refundable application fee. The cancellation date will be determined by the postmark on written notification, or the date the information is delivered to American Beauty Academy administration in person. This policy applies regardless of whether or not the student has actually started training.
4. If a student cancels his/her enrollment more than 3 business days after signing the Enrollment Contract, but prior to entering classes, he/she will be entitled to a refund of all monies paid to American Beauty Academy, less the \$50 application fee.
5. If a student cancels his/her enrollment after entering classes, or otherwise

leaves school prior to graduation, American Beauty Academy will be entitled to retain or receive a tuition amount calculated according to the following table:

Scheduled Clock Hours or Percentage	% of Total Tuition the Academy Receives/Retains
01-49 Barber/ 01-79 Cosmetology/.01%-4.9%	20%
50-99 Barber/80-159 Cosmetology/5%-9.9%	30%
100-149Barber/160-239Cosmetology/10%-14.9%	40%
150-249Barber/240-399Cosmetology/15%-24.9%	45%
250-499Barber/400-799Cosmetology/25%-49.9%	70%
500+ Barber/ 800+ Cosmetology/ 50%+	100%

(“Scheduled clock hours” is defined as the elapsed time between the actual starting date and the date of the student’s last day of physical attendance in American Beauty Academy. When situations of mitigating circumstances are in evidence, the refund may exceed the amount shown above.)

6. Clock hours are monitored weekly.

7. Withdrawal determination date will occur no more than 30 school days from the last day of physical attendance, or in the case of a leave of absence, the earlier of the documented date of return or the date the student notifies the Academy that he/she will not be returning.

8. In any of the above instances, the cancellation date will be determined by the date of the postmark on written notification or the date the information is delivered to American Beauty Academy administration in person. Any monies due to the student will be refunded within 30 days of a determination that the student has withdrawn, whether officially or unofficially.

9. Additional costs to the student, such as supplies and equipment, will not be considered in tuition refund computations. Supplies and equipment purchased from American Beauty Academy are non-refundable and non-returnable. Supplies and equipment will not be released until all financial obligations have been paid in full.

10. If a student withdraws, or is expelled, from American Beauty Academy prior to completion, a \$100 withdrawal or termination fee will be charged.

11. If American Beauty Academy cancels a program and ceases to offer instruction subsequent to a student’s enrollment and before classes have begun, American Beauty Academy shall, at its option, provide a full refund of all monies paid or provide completion of the program.

12. If American Beauty Academy cancels a program and ceases to offer instruction subsequent to a student’s enrollment and after classes have begun, American Beauty Academy shall, at its option, provide to the student transferring to another school a pro rata refund based on the hours accepted by the receiving school; or provide completion of the program; or participate in a Teach-Out Agreement; or

provide a full refund of all monies paid.

13. If American Beauty Academy closes permanently and ceases to offer instruction subsequent to a student's enrollment and after classes have begun, American Beauty Academy shall, at its option provide a pro rata refund or participate in a Teach-Out agreement.

14. All students have the right to appeal their refund calculations. To appeal a decision a student must submit all pertinent facts and information in writing within 10 days of determination to American Beauty Academy administration. A final determination will be made within 30 days . All decisions will be final.

15. If a student owes money after withdrawal or termination, and refuses to make payments, the student's account will be sent to a collection agency who will then be responsible for collecting any monies owed. The Withdrawal and Settlement Policy will be forwarded to the collection agency for use in correspondence.

Notice of Federal Student Financial Aid Penalties for Drug Law Violations:

The following is taken from (<https://studentaid.ed.gov/eligibility>)

When you complete the FAFSA, you will be asked whether you had a drug conviction for an offense that occurred while you were receiving federal student aid. If the answer is yes, you will be provided a worksheet to help you determine whether your conviction affects your eligibility for federal student aid.

If your eligibility for federal student aid has been suspended due to a drug conviction, you can regain eligibility early by successfully completing an ***approved drug rehabilitation program*** or by passing two unannounced drug tests administered by an approved drug rehabilitation program. If you regain eligibility during the ***award year***, notify your ***financial aid office*** immediately so you can get any aid you're eligible for.

If you are convicted of a drug-related offense after you submit the FAFSA, you might lose eligibility for federal student aid, and you might be liable for returning any financial aid you received during a period of ineligibility.

For further student financial aid information, please contact the Financial Aid Director.

Student Right to Know:

According to the Integrated Post-secondary Education Data System's (IPEDS) latest Annual report outcome rates, American Beauty Academy has:
Graduation rate- 80% Licensure rate- 96% Placement rate- 96%
Paper copy available upon request.

Gainful Employment:

American Beauty Academy's cosmetology program is designed to take 46 weeks to complete. Of those that completed the program in 2016-2017, 80% finished in 46 weeks. A job placement rate of 96% for those students who finished the 46 week

program. Fees and tuition for this program is \$13,550 with an additional \$1,650 for tools and textbooks. *Amounts subject to change. Financial Aid may be available to those who qualify.

Employment Assistance:

American Beauty Academy does not guarantee employment, however we maintain contacts in the cosmetology profession to assist students in job placement. Salon owners are encouraged to interview our students upon graduation, although American Beauty Academy can not guarantee an interview. American Beauty Academy will provide students with a list of salons interested in hiring graduates.

Campus Safety and Security:

The following sections can be found in the complete Campus Safety and Security Report.

A complete copy of American Beauty Academy's Campus Safety and Security Report can be requested from the Student Support Director.

Emergency Response and Evacuation Procedures:

American Beauty Academy will, upon confirmation of an ongoing significant emergency or dangerous situation that poses an imminent threat to the health and safety of campus community members, immediately issue emergency notifications to the campus community. While it is impossible to predict every significant or dangerous situation that may occur on campus, the following identified situations shall warrant an emergency notification after confirmation.

- Outbreak of meningitis, norovirus or other serious illness
- Approaching tornado, hurricane or other extreme weather conditions
- Earthquake
- Gas leak
- Terrorist incident
- Armed intruder
- Bomb threat
- Civil unrest or rioting
- Explosion
- Nearby chemical or hazardous waste spill

American Beauty Academy officials shall use their best, reasonable judgment in all other situations as to whether an emergency notification is warranted. Situations that may create business, academic or research interruptions, but do not pose a health or safety risk, do not necessitate an emergency notification. Notifications about such situations may include:

- Power outage
- Snow closure
- Temporary building closures

Emergency Notification

American Beauty Academy will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on

campus. Confirmation means that a designated official (or officials) has verified that a legitimate emergency or dangerous situation exists. Confirmation doesn't necessarily mean that all of the pertinent details are known or even available.

American Beauty Academy will confirm that there is an emergency or dangerous situation on a case-by-case basis after consideration of the available facts, including factors such as the nature of the emergency and the continuing danger or risk to the campus community. The Student Support Director or designee will confer with the Director of Operations and, if needed, local authorities in order to confirm an emergency.

Security and Access to Campus Facilities

The academy maintains policies regarding the security and access of the campus, they are as follows:

- **Opening the Campus:** All administration, faculty, and some staff members are given keys to the school. Generally, only those with opening and closing responsibilities will be given keys to the any door of the school. They may only enter the school during regular hours unless given special permission by the Director of Operations. Those faculty members who are the first to arrive are responsible to turn on the lights. Front Desk personnel who are the first to arrive are responsible for turning on the computer systems.
- **Closing the Campus:** The last faculty member on campus is responsible for turning off all lights. The employee responsible for closing the dispensary is responsible for turning off the towel warmer, and locking the dispensary door. The front desk employee who is closing up is responsible for turning off computers and music. The last faculty member on campus is to wait until all students exit the premises before locking the door.

Note: American Beauty Academy does not have campus residences.

Offense	Year	On campus	Non campus	Public Property
Criminal Offenses				
Murder/Non-negligent manslaughter	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Negligent manslaughter	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Sex offenses - Forcible (not reported after 2013)	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0

Rape (Reported starting 2014)	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Fondling (Reported starting 2014)	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Sex offenses -Non-forcible (not reported after 2013)	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Incest	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Statutory rape	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Robbery	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Aggravated Assault	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Burglary	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Motor vehicle theft	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Arson	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Hate Crimes				
Murder/Non-negligent manslaughter	2014	0	0	0
	2015	0	0	0
	2016	0	0	0

Sex offenses - Forcible (not reported after 2013)	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Rape (Reported starting 2014)	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Fondling (Reported starting 2014)	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Sex offenses - Non-forcible (not reported after 2013)	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Incest	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Statutory rape	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Robbery	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Aggravated Assault	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Burglary	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Motor vehicle theft	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Arson	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Simple Assault	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Larceny - theft	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Intimidation	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Destruction/damage/vandalism of property	2014	0	0	0
	2015	0	0	0
	2016	0	0	0

Vawa Offenses				
Domestic violence	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Dating violence	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Stalking	2013	0	0	0
	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Arrests				
Weapons: carrying, possessing, ect	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Drug abuse violations	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Liquor law violations	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Disciplinary Actions				
Weapons: carrying, possessing, ect	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Drug abuse violations	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Liquor law violations	2014	0	0	0
	2015	0	0	0
	2016	0	0	0
Unfounded Crimes				
Total unfounded crimes	2014	0	0	0
	2015	0	0	0
	2016	0	0	0

Drug and Alcohol Free School/ Abuse Prevention Program:

American Beauty Academy is committed to excellence in all aspects of personal and academic life. Alcohol abuse and misuse is a significant impediment to achieving this excellence. Therefore, American Beauty Academy permits only responsible, legal consumption of alcohol. American Beauty Academy complies with all federal, state and local laws concerning alcohol and illegal drugs.

Alcohol policies apply to the campus and to American Beauty Academy sponsored activities at off-campus locations. Administrators, alumni, faculty, guests, staff, and students must adhere to all applicable state and local laws and American Beauty Academy regulations related to the sale, possession, and use of alcoholic beverages.

American Beauty Academy provides education, counseling, and referral for rehabilitative treatment relating to drug and alcohol abuse. Program information is available through the Student Support Office.

For further information about the institution or financial aid, or to request complete copies of any/all reports, disclosures, or policies- contact any of the administration:

Administration:

Jan Barker	Director of Operations	jbarker@americanbeauty.edu
Holly Amusu	Director of Education	hamusu@americanbeauty.edu
Heather Powers	Financial Aid Director	hpowers@americanbeauty.edu
Annie Talbot	Student Support Director	atalbot@americanbeauty.edu
	*All Staff	staff@americanbeauty.edu